

# Village of Prairie Grove, Illinois

## Meeting Minutes



September 15, 2015

### Monthly Board Meeting:

**1. Call to Order:** President Duda called this Board Meeting to order at 7:00 PM.

**2. Pledge of Allegiance:**

**3. Roll Call:** Trustees Behm, Breseman, Dorion-Gray, Kremer, Pratt, Robak and President Duda

Also present were Clerk Minor, Attorney McArdle, Director Lyons, Superintendent Carone, Treasurer Robak and Engineer, John Ambrose

**4. Public Comment;** None

A letter was submitted by Jerry DeLaurentis regarding a new business Lucky Lucy's that he would like to open in the Village located at 2520 IL Rt. 176, Unit 1. This would be a deli, wine, craft beer and video gaming establishment. Mr. DeLaurentis will be submitting his application for the liquor license and gaming license.

**5. Consent Agenda Motion to Approve:**

- a. Meeting Minutes of August 18, 2015
- b. Executive Session Meeting Minutes of August 18, 2015 (Attorney McArdle)
- c. Cash Disbursements Journal from August 13, 2015 to September 9, 2015
- d. Cash Receipts Journal from August 1, 2015 to August 31, 2015
- e. Authorizing Payment Not to Exceed \$27,560.00 to Morrow Brothers Ford, Inc. for Purchase of Police Department 2016 Ford Interceptor
- f. Authorizing Payment Not to Exceed \$5,362.50 to Zukowski, Rogers, Flood & McArdle, Invoice#115772
- g. Authorizing Release of Letter of Credit 2014-001, Longhorn Equity Partners, LLC
- h. Authorizing Release of Temp C/O Bond (Permit#12-12-02BEPH) in the Amount of \$11,374.12 to Golden Eagle Community Bank on Behalf of Longhorn Equity Partners, LLC
- i. Authorizing the Public Works Superintendent to Re-Appropriate \$14,500.00 to Add Additional Streets for Crack Sealing

Attorney asked that we remove item b. from the Consent Agenda.

**Motion by Trustee Pratt, 2nd by Behm** to approve items a through i on the consent agenda with the exception of item b. **On a Roll Call Vote: Trustees Behm, Breseman, Dorion-Gray, Kremer, Pratt and Robak all voted aye. Motion carried.**

**6. Committee Reports and Meeting Dates;**

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a. **ARC:** Chairman Radwanski stated that they had a Special ARC Meeting on August 22, 2015 for the approval of a deck replacement and screen room at 3465 Gracy Road.

b. **Planning & Zoning:** Nothing at this time.

### 7. Staff/Consultant Reports or Comments;

b. **Building:** Laura Jonasen stated the Village is busy with code compliance and minor permits.

c. **Engineer:** Village Engineer John Ambrose stated that the Pre Con meeting with Geske & Sons is scheduled on October 6th for the 2015 Street Improvement Program. He also stated that they are ready to finalize Phase I of Justen Road Bridge.

d. **Police:** Director Lyons stated that the new AED's have arrived. He will be working with Officer, Mike Freese to give everyone CPR and First Aid training.

e. **Public Works:** Nothing Additional

### f. Treasurer:

#### **Discussion of General Fund Balance Analysis and Surplus Fund Balance:**

Treasurer Robak gave the Village Board a General Fund Analysis and Surplus Balance Memo as she explained our current surplus and potential projects. Village Staff has identified 4 Potential Projects for Appropriation of funds.

#### Potential Projects:

1. Replace Public Works Roof: Current Estimate \$160,000
2. Replace Public Works 1997 Case 580 Loader/Backhoe with New Wheel Loader and used Mini Excavator: Current Estimate \$133,000
3. Justen Road Bridge: Current Estimate for Village with Grant \$210,000
4. Barreville Road Paving (if MCCOG funds are released) \$150,000

Treasurer Robak also stated that the Village has a paving proposal for Barreville Road through Nunda Township Road District to consider. The Village Board asked John Ambrose what the potential is for the Village to receive grant money for the resurfacing of Barreville Road. John stated that the Village has a 50% chance of moving up on the list but, the soonest the Village could get anything would be next year. He would know more at the next MCCOG meeting in November. Trustee Breseman asked if Nunda would agree to do the overlay next year if the Village didn't receive the grant. Superintendent Carone said he thought they would but, it may be at a higher cost. The Village Board questioned the difference between overlaying asphalt or replacing asphalt and what it meant in terms of use or years. John Ambrose stated that the Nunda paving



would last approximately 10-12 years where as the complete rebuild may last 15-20 years. Trustee Robak stated that as he sees it, the Village has a year to make a decision. If the Village doesn't get the grant Nunda will be an option, now or later. Treasurer Robak stated that after this years budget the Village has \$220,000 left on the bond fund to expend. The Village Board came to a consensus that they would like to replace the Public Works Facility Roof and then put the rest of the surplus funds towards the bridge. Superintendent Carone will get quotes and a motion will be put on a future agenda.

**Healthcare Update:**

Treasurer Robak stated that she and Trustee Kremer met with 3 Health Insurance Brokers. There has been a 6% decrease over last years premiums. They will be recommending to either stay with our current broker or move to a Williams-Manny in Rockford. They will be getting quotes for dental and vision as well. Treasurer Robak stated that they'll be proposing a \$25,000 life insurance policy for full time employees. This would be an additional premium of \$8.00 per employee.

**8. New Business/Board Comments;**

**a. Discussion Regarding Draft Ordinance Approving Mr. Forti's Request for Amendment of his Special Use Relative to 2480 Barreville Road with Conditions Imposed by the Village Board; Confirm Retained Personnel Paid:**

President Duda stated that we'll be holding off on this until next month. He would like to have John Ambrose take a look at the lighting plan before the next meeting.

**b. Discussion and Direction to Draft an Ordinance Permitting Pet Chickens in the Village:**

Attorney McArdle stated that he needs direction on this. He asked if we were going to deal with one resident at a time or as the Village as a whole. Trustee Pratt stated that 90% of Timberhill doesn't want chickens. He's concerned with the precedent this would set and he would not support it. Attorney McArdle asked in what zoning district would we allow them. Trustee Behm stated anywhere except where covenants would prohibit it. After a brief discussion it was decided a Committee would be formed for Pet Chickens. Trustee Behm will be the Committee Chair and Trustees Pratt and Breseman would work with Trustee Behm.

**Motion by Trustee Robak, 2nd by Trustee Kremer to Appoint Trustee Behm as Chair and Trustees Breseman and Pratt to the Pet Chicken Committee. On a Roll Call Vote: Trustees Behm, Breseman, Dorion-Gray, Kremer, Pratt and Robak all voted aye. Motion carried.**

**c. Motion to Adopt Resolution#2015-04, A Resolution Waiving IDOT Surety Bond Requirements:**



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**Motion by Trustee Robak, 2nd by Trustee Behm to Adopt Resolution#2015-04, A Resolution Waiving IDOT Surety Bond Requirements. On a Roll Call Vote: Trustees Behm, Breseman, Dorion-Gray, Kremer, Pratt and Robak all voted aye. Motion carried.**

**d. Motion Authorizing the Expenditure Amount for the Paving of 1.67 Miles of Barreville Road to Not Exceed \$220,000.00:**

Item d. was discussed under the Treasurer earlier on the Agenda.

**9. Old Business/Board Comments;**

None

**10. Executive Session for the Purpose of discussing probable or imminent litigation and the performance and dismissal of a specific employee (5 ILCS 120/2 (c) (11) and (1), respectively;**

**Motion by Trustee Breseman, 2nd by Trustee Kremer to go into Executive Session for the Purpose of discussing probable or imminent litigation and the performance and dismissal of a specific employee (5 ILCS 120/2 (c) (11) and (1), respectively. On a Roll Call Vote: Trustees Behm, Breseman, Dorion-Gray, Kremer, Pratt and Robak all voted aye. Motion carried.**

***(Return to Open Session)***

**Roll Call:** Trustees Behm, Breseman, Dorion-Gray, Kremer, Pratt, Robak and President Duda. Also present were Clerk Minor, Attorney McArdle

**11. Action to Dismiss a Specific Employee or Action on Employee Separation Agreement;**

**Motion by Trustee Robak, 2nd by Trustee Kremer to Enter into a Draft Separation Agreement Allowing 5 Months Severance, 3 Months Cobra, Payment of Accrued Vacation Time and No Objection to Unemployment Benefits with Jeannine Smith. On a Roll Call Vote: Trustees Behm, Breseman, Dorion-Gray, Kremer, Pratt and Robak all voted aye. Motion carried.**

A brief discussion ensued over assigning Trustee Liaisons to each Department. President Duda recommended the following:

POLICE: Stan Duda / Dave Robak

DEVELOPMENT: Mike Breseman / Paul Dorion-Gray

BUILDING: Mike Breseman / Charlotte Kremer

TREASURER: Stan Duda / Paul Dorion-Gray

PUBLIC WORKS: Lisa Behm / Everett Pratt

ADMINISTRATION: Charlotte Kremer / Dave Robak

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President Duda discussed a meeting regarding Wildflowers that he and Trustee Breseman attended. The meeting was with West Range Development/Bob Eck based out of Colorado. President Duda stated that he is not looking to re-write the Annexation Agreement.

### **12. Adjournment:**

**Motion by Pratt, 2nd by Trustee Robak** to Adjourn this Monthly Board Meeting at 8:45 PM. **On a Roll Call Vote: All Trustees voted aye. Motion carried.**

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Respectfully Submitted by Kim Minor, Village Clerk