

*Village of Prairie Grove*

3125 Barreville Road  
Prairie Grove, IL 60012



## Public Flyer Application

This service is only available to Non-Profit Organizations wishing to notify the public of upcoming events.

**Notice:** 7 days advance notice is required for content approval before information is disseminated to the public.

**Content:** Requests for distribution will be limited to the following:

- 1) One 8 1/2" by 11" flyer (one sided) per quarter per organization
- 2) Event or notice must be relevant to Prairie Grove residents
- 3) Event or notice must be submitted by a resident of the Village of Prairie Grove

**Authorization:** The Village Administrator has to right to approve or deny any or all content.

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Flyer Title

\_\_\_\_\_  
Organizations Name

\_\_\_\_\_  
Federal Exempt Tax ID Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email Address

**Disclaimer: Any communication sent via the Village shall bear a disclaimer stating that the content does not constitute an endorsement by the Village, its Board or Staff.**

In exchange for the Village agreeing to post the \_\_\_\_\_ (insert name) flier on its website, the \_\_\_\_\_ (insert name), its successors and assigns, shall hold harmless, indemnify and reimburse the Village, its officials, employees, successors and assigns, for any and all liabilities, obligations, claims, damages, penalties, costs and expenses (including reasonable attorney's fees) arising directly or indirectly from the Village posting the \_\_\_\_\_ (insert name) flier(s) on the Village's website. The \_\_\_\_\_ (insert name) further recognizes and agrees that the Village is assuming no responsibility or liability for the context of said flier(s) and \_\_\_\_\_ assumes full responsibility for same.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Hold Harmless