

Village of Prairie Grove

Non-Highway Vehicle Permit Application

The Non-Highway Vehicle Permit Applicant should complete the following form in its entirety prior to scheduling a time for inspection. Applicants and drivers should read local Municipal Code Chapter 5, Section 5.23 regarding the Operation of Non-Highway Vehicles on Village Streets and the FAQ provided. It is the responsibility of the vehicle owner and operators to know and abide by all provisions of the municipal code. Upon completion, return this form to the Village of Prairie Grove Village Hall, 3125 Barreville Road, Prairie Grove, IL 60012.

The following Operation Regulations are important for owners and operators:

- Must only be operated on Village owned streets. Please see map to locate the streets that are permitted for the use of the non-highway vehicle.
- Operation is only permitted on Village streets when the driver has a valid driver's license in his or her name issued by the IL Secretary of State or by a foreign jurisdiction.
- Shall yield the right of way to all pedestrians and vehicular traffic, which constitutes a hazard.
- Operation is only permitted on streets from May 1 through November 1 each year from six o'clock (6:00) AM to nine thirty o'clock (9:30) PM.
- Operation in compliance with the provision of the Illinois Vehicle Code (625 ILCS 5/1-100 et seq. as amended)

No permit shall be granted unless the following conditions are met:

1. The non-highway vehicle (golf cart or rec. off-highway vehicle) must pass an inspection for all required equipment.
2. The applicant must provide evidence of insurance in compliance with the provisions of the Illinois Compiled Statutes regarding minimum liability insurance.
3. Applicants must possess a valid driver's license.

The applicant has received and read a copy of the Village of Prairie Grove municipal code concerning the registration and operation of Non-Highway Vehicles and understands that the village may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any provisions of the Prairie Grove Village Municipal Code governing Non-Highway Vehicles, or there is evidence that the permittee cannot safely operate a qualified vehicle on the designated roadway. Any person operating the non-highway vehicle is subject to all laws of the Illinois Vehicle Code including Driving under the Influence of Alcohol or Drugs. The passenger capacity of the vehicle cannot exceed the number of seatbelts in the non-highway vehicle. Any person, who violates any provisions of 5.23 of the Village Code, is guilty of a petty offense and shall be fined in accordance with the Village of Prairie Grove. By signing this application, the applicant hereby releases the Village of Prairie Grove, its elected officials and its employees and agrees to indemnify and hold them harmless from any and all claims resulting from the operation of this non-highway vehicle on public streets.

Applicant Signature: _____ Date _____

Village of Prairie Grove

Non-Highway Vehicle Permit Application

Applicant Information

Name:		
(Last)	(First)	(MI)
Address:		
DL #:	DL State: IL	DOB(MM/DD/YY):
Phone:	Email Address:	
Official Use Only – Below Line		
<input type="checkbox"/> Valid Driver's License	<input type="checkbox"/> Reviewed Ordinance	<input type="checkbox"/> Acknowledges Regulations

The information listed in the Applicant Information section will be registered to the permit assigned to the cart. This information will be used to contact regarding any issues or registrations.

Registration Information

Vehicle Type:	<input type="radio"/> Golf Cart	<input type="radio"/> Rec Off-Highway Vehicle	
Vehicle:	(Make)	(Model)	(Serial/VIN)
Color:	*Insurance Company:		
*Policy #:	*Expiration (MM/DD/YY)		
Official Use Only – Below Line			
<input type="checkbox"/> Valid Proof of Insurance	<input type="checkbox"/> Bill of Sale / Proof of Ownership		

* Insurance information must be updated with the Prairie Grove Police Department upon expiration listed.

****The following is to be completed by the Police Department Official Only****

Equipment Checklist

<input type="checkbox"/> Brakes & Brake Lights	<input type="checkbox"/> Turn Signals (front & rear)
<input type="checkbox"/> Rearview Mirror	<input type="checkbox"/> Slow Moving Vehicle emblem
<input type="checkbox"/> Front & Rear Reflectors (red)	<input type="checkbox"/> Steering Apparatus
<input type="checkbox"/> Headlights (visible up to 500 ft.)	<input type="checkbox"/> Taillights (visible up to 100 ft.)
<input type="checkbox"/> Tires	<input type="checkbox"/> Seatbelts
<input type="checkbox"/> 19 mph minimum	<input type="checkbox"/> No Modified Exhaust

Permit Inspection Information

<input type="checkbox"/> Permit Approved	<input type="checkbox"/> Permit Denied	Permit No. Issued:
Date of Inspection	Officer ID:	(Return to Records Dept.)

Village of Prairie Grove Municipal Code: 5:23 Operation of Non-Highway vehicles on Village Streets

The Village Board approved the use of some types of non-highway vehicles, including golf carts, on village streets provided certain specific criteria are met. This information bulletin serves as a summary of the rules; however, a complete list of regulations is available at the following website www.prairiegrove.org.

Frequently Asked Questions:

Q: What type of specific vehicles is allowed?

A: There are two types of vehicles which are permitted according to the ordinance. The first is a golf cart as defined in the Illinois Vehicle Code in section 625 ILCS 5/123.9 "A vehicle specifically designed and intended for the purposes of transporting one or more persons ... while engaged in the playing of golf ". What this means is the cart must have been originally manufactured for use as a golf cart. The second type of vehicle which is permitted is an off-highway vehicle as defined by 625 ILCS 5/1-168.8. This section states the vehicle must have been "designed to travel primarily off highway, 64 inches or less in width, having a manufacturer's dry weight of 2,000 pounds or less, traveling on 4 or more non-highway tires, designed with a non-straddle seat and a steering wheel for steering control ".

Q: Are all terrain vehicles (A.T.V.'s) allowed?

Four-wheelers, Three-wheelers and motocross bikes are not allowed. These vehicles have a "straddle seat" which is specifically prohibited.

Q: What do I need to do to register and have my vehicle inspected?

Registration forms are available on the village's website or at the Village Hall. Once the form is completed and valid proof of insurance is in hand, return the application to the Prairie Grove Village Hall with the inspection fee. Within 5 business days, of being received, a Police Officer will contact the applicant to schedule an appointment to perform the inspection. Upon a successful inspection the required annual permit will be issued.

Q: How much does the registration cost?

The non-refundable registration and inspection fee is \$100.00 for the initial annual safety inspection of each non-highway vehicle. A fee of \$50.00 for the annual re-inspection for the same non-highway vehicle under the same ownership each year thereafter shall be paid.

Q: What are the requirements for the annual inspection?

A: The equipment requirements checked during the inspection are as follows as defined by the Illinois statute and Prairie Grove Municipal Code: "Vehicle Equipment: ...brakes, a steering apparatus, tires, a rearview mirror, red reflectorized warning devices in the front and rear, seatbelts, a slow moving emblem (as required of other vehicles in 625 ILCS 5/12-709) on the rear of the nonhighway vehicle, a headlight that emits a white

light visible from a distance of 500 feet to the front, a tail lamp that emits a red light visible from at least 100 feet from the rear, brake lights, and turn signals.”

Q: Do I need to have a valid driver’s license to operate a vehicle?

Yes, only persons with valid driver’s licenses are permitted to operate a non-highway vehicle or golf cart on streets.

Q: Am I required to obtain insurance for the vehicle?

Yes, in addition to the inspection items listed above owners must provide valid proof of insurance at the time of the inspection.

Q: I am not a resident of the Village of Prairie Grove, am I eligible to operate a non-highway vehicle or golf cart on the village streets?

Yes, although only after the registration and inspection is completed as prescribed herein.

Q: Can the vehicles be operated on all streets?

No. See attached map for allowable routes.

Q: Who do I contact to have the inspection scheduled?

Once the application is completed it must be dropped off or mailed to the Prairie Grove Village Hall with the non-refundable \$100.00 inspection/permit fee. Within 5 business days, of being received, a police officer will contact the applicant for the inspection.

For a complete list of regulations please refer to the Prairie Grove Municipal Code section 5.23 which is available on the website or at the Prairie Grove Village Hall.

